



REVIVE
—RESTORATION—
WATER | FIRE | MOLD | STORM

YOUR HOME'S FIRST RESPONDER

WATER DAMAGE INSURANCE CLAIM CHECKLIST

Taking the right steps after water damage can protect your home, your belongings, and your insurance claim. Use this checklist to stay organized and help ensure a smooth claims process.



1. EMERGENCY ACTIONS

- ☐ Stop the water source if it is safe.
- ☐ Shut off electricity if water is near electrical hazards.
- ☐ Contact Revive Restoration for emergency mitigation.
- ☐ Prevent additional damage if it can be done safely.



2. DOCUMENT THE LOSS

- ☐ Take wide-angle photos of every affected area.
- ☐ Photograph damaged furniture and belongings.
- ☐ Record videos before moving anything.
- ☐ Keep damaged materials until your insurance company advises otherwise.
- ☐ Save all emergency repair receipts.



3. CONTACT YOUR INSURANCE COMPANY

- ☐ Report the claim as soon as possible.
- ☐ Provide a clear description of what happened.
- ☐ Ask about your deductible and coverage.
- ☐ Request a claim number and adjuster information.



4. DURING THE INSPECTION

- ☐ Walk through every affected area with the adjuster.
- ☐ Point out all visible and suspected hidden damage.
- ☐ Provide documentation (photos, videos, receipts).
- ☐ Ask questions about coverage and next steps.
- ☐ Request copies of reports when available.



5. PROFESSIONAL DRYING PROCESS

- ☐ Moisture inspection completed.
- ☐ Moisture mapping documented.
- ☐ Drying equipment installed.
- ☐ Daily monitoring performed.
- ☐ Final dry standard achieved.



6. KEEP THESE RECORDS

- | | |
|--|---|
| ☐ Photos | ☐ Invoices |
| ☐ Videos | ☐ Emails |
| ☐ Estimates | ☐ Claim Correspondence |
| ☐ Moisture Readings | ☐ Repair Receipts |
| | ☐ Temporary Housing Receipts |



PRO TIP:

Thorough documentation and quick response are the two most important factors in a successful claim.

INSURANCE INFORMATION

Insurance Company: _____
Policy Number: _____
Claim Number: _____
Adjuster Name: _____
Adjuster Phone: _____
Adjuster Email: _____
Date of Loss: _____
Date Claim Filed: _____



AVOID THESE COMMON MISTAKES

- ✗ Waiting days to report the loss.
- ✗ Throwing away damaged materials too early.
- ✗ Turning off drying equipment.
- ✗ Beginning repairs before mitigation is complete.
- ✗ Forgetting to document hidden damage.



THE REVIVE PROMISE

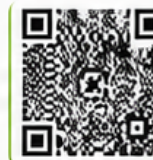
When disaster strikes, our team responds quickly to help protect your property, document your loss, work alongside your insurance company, and restore your home with professionalism and compassion.

**WE RESTORE MORE THAN PROPERTY.
WE RESTORE PEACE OF MIND.**

NEED MORE HELP?

Scan the QR code or visit our website for a full guide on how to file a water damage insurance claim.

reviverestorationboise.net



24/7 EMERGENCY SERVICE
(208) 830-9765



VISIT OUR WEBSITE
reviverestorationboise.net



PROUDLY SERVING THE
TREASURE VALLEY